# Needham Public Schools Leadership Team 

Daniel E. Gutekanst, Ed.D. Superintendent

## Central Administration:

Tom Campbell
Personnel Resources

Anne Gulati,
Financial
Operations

George Johnson
Student Development
\& Evaluation

Terry Duggan, Ed.D.
Program Development \& Implementation

## Principals

Paul Richards Needham High School

Glenn Brand
William Pollard Middle School

Anne M. Whittredge
Broadmeadow School
Suzanne Wilcox
John Eliot School

Michael Kascack
Hillside School
Michael Schwinden, Ed.D.
William Mitchell School

Barbara Collins
Derwood Newman School

## PreK-12 Directors

David Neves, Ed.D. Fine \& Performing Arts

Tom Denton
Guidance \& Psychology
Linda P. Conneely
Media \& Technology
Willette Conroy
Metropolitan Council for Educational
Opportunity (METCO)
Kathy M. Pinkham, Ed.D.
Physical \& Health Education
Marcia J. Berkowitz
Director of Student Support Services,
Needham High School
Valerie A. Flynn, Ed.D.
Director of Special Education Intermediate \& Middle School

Christine Brumbaugh
Director of Special Education
Preschool \& Primary Grades

April 5, 2007
Dear Town Meeting Members:
The Needham School Committee invites you to consider its operating budget request for the fiscal year ending June 30, 2008 (FY 2007/08). The proposed budget, which totals $\$ 39,802,188$, represents a $\$ 1,744,377(4.6 \%)$ increase over the FY 2006/07 budget of $\$ 38,057,811$.

This budget, which is balanced to revenue, provides funding to meet mandated programs and contractual obligations ( $\$ 2,085,959$ ), as well as teacher and student support structures, like the Science Center, literacy instruction, curriculum development and nurses $(\$ 656,010$.) However, the cost of these mandates, contracts and programs exceed the amount of new funding available, placing the School Committee in a difficult situation: fund the mandated costs and new special education programs, for example, but reduce classroom teachers and programs to balance the budget. Overall, a total of $\$ 997,592$ is cut from the existing school budget, including thirteen classroom teachers, a High School technology assistant, a teaching assistant, four clerical staff, and $15 \%$ of all school supplies.

Although agonizing, the decision to cut teaching positions was the result of balanced deliberation about how the budget could be reduced, without undercutting instructional supports for teachers, literacy instruction for students, and other services. Since many school programs already have been cut, during prior budget years, the Committee's options for balancing the FY08 budget were limited. We weighed the desire to maintain low class sizes and elective options for students against programs like the Science Center and the English Language Arts instructional leader, which teachers and administrators both said were critical to how well we continue to teach literacy and update our science curriculum to meet current requirements. Additionally, the School Committee chose to provide financial supports to the fee-based transportation program, so that all students who want or need to ride the bus may do so, at a reasonable fee. We expect to have other discussions about our transportation program over the next year because of the growing required operating subsidy.

The School Committee also recognizes that there simply were not enough monies available to fund other critical programs, such as: 3.0 FTE new elementary enrollment teachers to maintain elementary class sizes, 0.63 FTE expanded guidance at the Middle and High Schools to reduce caseloads, 1.1 FTE specialist positions at the elementary and middle schools to restore library services and reduce physical education class sizes, additional funding for teacher professional/curriculum development, and a reduced athletic fee for students.

Despite the difficult decisions, the School Committee was able to work closely and collaboratively with the Finance Committee and Board of Selectmen, to discuss the budget issues, deliberate the schools' request, come to agreement upon budget assumptions, expectations and funding amounts, and develop a common understanding of different approaches to budget priorities. We expect to continue this close and productive working relationship into the future.

## How would the Override Change the School Department Budget?

As this letter is being written, a $\$ 1,128,670$ School Department operational override has been placed on the ballot, but the vote has not yet occurred. The question will be decided by voters on April 10. If passed, the override would reverse $\$ 760,112$ in cuts made to the existing budget (restoring the 13.0 teachers; a NHS technology assistant and three clerical staff members.) Additionally, it would fund the following new positions and program restorations/enhancements:

- 3.0 FTE elementary enrollment teachers to maintain class sizes at Broadmeadow, Hillside and Newman; a part time (0.6 FTE) media specialist to restore the Kindergarten music program; a
- 1.0 FTE Middle School physical education teacher restore lower class sizes and a part-time ( 0.4 FTE ) guidance counselor (cut in FY07) to reduce caseloads;
- a reduction in the High School athletic fee from $\$ 285$ to $\$ 225$ per student, and 0.3FTE additional teachers for the new
TV/communications studio at the High School to expand student electives; and
- $\$ 131,000$ in benefit costs for new positions funded in FY08.


## What Priorities Shaped the FYo8 Budget Request?

The following School Committee priorities guided the budget development process:

- The District's vision statement and goals. Needham is a community and school partnership that creates excited learners, demands excellence and fosters integrity. Two goals guide our work: a standards-based approach to curriculum, instruction and assessment; the development of social and emotional wellness for students and staff;
- The need to meet program requirements under federal, state and local mandates, including: Special Education (SPED), English Language Learners (ELL), and Section 504 Accomodations;
- Maintaining highly qualified staff teaching within established student/teacher ratio guidelines. This includes meeting collective bargaining agreements and contractual obligations, developing and retaining "Highly Qualified" teaching staff through professional development, and maintaining student/teacher ratios at current levels;
- The ongoing refinement of curriculum, instruction and assessment practices, through professional development for teachers, regular curriculum development and review, and the implementation of new programs that encourage student growth; and
- The need to develop and maintain educational resources and a technology infrastructure that supports learning and meets District goals.

2007/08 Budget Calendar
Sept 2006 - Town Manager Issues Budget Guidelines

Oct - School Committee Develops School Budget Priorities \& Guidelines

Oct/ Nov - Superintendent Develops Preliminary Budget Recommendation Based on School Committee Guidelines

Dec 1 - Superintendent's Budget Request Sent to School Committee, Town Manager and FinCom (on or Before Second Wed in Dec.)

Dec/Jan - School Committee Holds Public Hearing(s) and Reviews Superintendent's Request, Both Jointly and in Parallel With FinCom.

Jan 2007-School Committee Sends Formal Budget Request (Which May Be More or Less than the Superintendent's Preliminary Request) to the Town Manager on or Before Jan 31.

Jan 31 - Town Manager Presents Balanced Town-Wide Budget Proposal, Including the Voted Request of the School Committee to FinCom for Formal Deliberation

Jan/Feb/Mar - FinCom Reviews Budget Requests and Holds Public Hearings

March - FinCom Votes Budget Recommendation to Town
Meeting. The FinCom's Recommendation is Considered the Main Motion to be Acted Upon by Town Meeting

May - Annual Town Meeting
July 1 - New Fiscal Year Begins

## How are these Priorities Reflected in the School Committee's Balanced Budget Request?

The School Committee's budget reflects the following assumptions and priorities:

- Available new revenues for school operations total $\$ 1,744,377$, a $4.6 \%$ increase from FY07;
- Enrollments will increase by 82 students, from 5,100 (FY07 October $1^{\text {st }}$ enrollment) to 5,182 (1.6\%);
- All special education mandates, ELL requirements and 504 Accomodations are funded, including $\$ 1,025,690$ in new funding for special education tuitions, transportation requirements, and 6.21 new staff members to provide student services;
- Contractual step, lane and cost of living adjustments are met $(\$ 956,665$.$) New teacher and$ administrator contracts will be negotiated for FY08, but the cost of living adjustments for support positions are set: instructional aides $1.5 \%$ (plus four additional paid holidays), and clerical staff 2.5\%;
- Funding is provided to meet mandated/contractual increases in other areas, such as regular transportation, legal services and the school physician contract $(\$ 89,086)$;
- Additional funds are provided for professional development and curriculum review. The budget funds the 1.0 FTE the English Language Arts (ELA) position cut last year, to restore critical teacher support for elementary literacy instruction, adds $\$ 20,000$ in new funds for District-wide curriculum development projects, and creates a full-time World Language Director position to coordinate curriculum K-12. Finally, ongoing funding of $\$ 28,341$ is included to implement the Fundations phonics program at all elementary grades.
- Funding also is provided to enhance elementary reading, guidance and psychology services, including a part-time ( 0.4 FTE ) reading teacher, a half-time ( 0.5 FTE ) psychologist and a ( 0.4 FTE ) guidance counselor for the Broadmeadow Specialized Learning Center.
- Other key programs and teaching positions, which were eliminated in FY07 and which resulted in diminished resources and instruction for students, are restored. These programs include: the Needham Science Center, and a 1.0 FTE nurse for Newman and Pollard.
- Fee-based transportation costs also are increasing, and the reserve from the transportation revolving account will be depleted, requiring $\$ 65,000$ in additional subsidy to the fee-based program, and a rate increase from $\$ 350$ to $\$ 375$ per rider;
- The FY08 budget does not assume any pre-purchases and avoids substantial fee hikes to fund operations. The FY07 budget reflected significant pre-purchases from FY06 funds (which will not recur in FY08) and the use of revolving accounts and increased fees to fund school programs.

Unfortunately, these mandates, contracts and programs exceed the amount of new funding available, requiring offsetting cuts to the budget of $\$ 997,592$. These reductions include thirteen teachers, four clerical staff, a High School technology assistant, a teaching assistant and a $15 \%$ reduction in district supply accounts. The teaching reductions include a 3.0 elementary classroom teachers and a 1.0 elementary music and art teacher; 4.0 Middle School art, music and health teachers; and 5.0 High School elective teachers in art, social studies, English, instructional technology and science.

## What are the School Committee's Capital Project Priorities?

The School Committee has requested funds to undertake the following projects in FY08, in priority order:
Renovate and Expand the High Rock School $(\$ 19,675,000)$ as an interim sixth grade center, starting September 2009, to meet the immediate need for additional middle school seats, and provide a long-term solution for elementary overcrowding. A $\$ 21,000,000$ debt exclusion override is on the April 10 ballot to fund this project, as well as the Pollard Technology and Electrical Infrastructure Upgrade. It is important to note that, once High Rock is renovated, there will be additional operating costs associated with this facility of between \$1.0-\$1.5 million.

Upgrade the Pollard Technology and Electrical Infrastructure ( $\$ 800,000$ ) to correct long-standing deficiencies in the electrical infrastructure and expand the system's capacity to accommodate additional electrical and data outlets, support computer hardware and equip classrooms with data/video projectors. The project also will install wireless access points throughout the building.

Replace School Technology ( $\$ 256,729$ ), including instructional computers, administrative computers, operating system upgrades, printers, network servers, and the Student Information Management System (in FY12); and implementing a curriculum management system. The School Department's request also proposes a strategy for replacing the large computer inventories from Broadmeadow, Eliot and the High School over the next eight years. The Finance Committee preliminarily recommends reduced funding of $\$ 193,947$ for this project, which excludes the operating system upgrades, the curriculum management tool and some printer replacements.

Replace School Copiers (\$43,035). In FY08, 26\% (9) photocopiers will be between 5-9 years old. The older machines are inefficient to operate and costly to maintain. The FY08 request would replace four of the five to six-year old copiers, which suffer from frequent breakdowns, and one seven-year old RISO machine. The Finance Committee's preliminary recommendation is for full-funding of this project.

School Musical Equipment Replacement $(\$ 15,000)$ of $30-40+$ year old musical equipment in the schools. This request, part of a ten-year planned replacement cycle, would purchase 2 euphoniums, 2 piccolos, an oboe and a variety of percussion instruments in FY08. The Finance Committee's preliminary recommendation is for full-funding of this project.

School Furniture Replacement (\$37,050), to continue replacement of old and damaged classroom furniture at the Hillside, Mitchell, Newman and Pollard schools. The funding request includes five Pollard classrooms (with whiteboards) and three elementary classrooms. The Finance Committee preliminarily recommends reduced funding of $\$ 18,300$ for this project, which excludes the Pollard classroom furniture.

School Digital Imaging Solution (\$36,000), to convert and store SPED and school personnel files in a space-saving, digital format. The Finance Committee recommends deferred funding for this request.

Technology \& Electrical Infrastructure Study for Hillside and Mitchell School (\$25,000), to examine the cost and feasibility of upgrading the technology and electrical infrastructure of these two schools. The study would be similar to that which was undertaken at Pollard Middle School. These elementary schools, which are not scheduled for renovation until at least FY2018, are in need of significant improvements in both of these areas.

Cooking Equipment Replacement/ Upgrades at the Hillside and Mitchell School Kitchens $(\$ 63,000)$. Both kitchens require replacement of old equipment and expanded food storage capacity. The equipment to be purchased includes: refrigerators, a walk-in freezer (at Hillside), ranges, ovens, ventilation hoods, and a slicer. The Finance Committee supports funding for this equipment from lunch fees.

Additionally, the School Committee has submitted long-range requests to upgrade Emery Grover as a Town Hall/School annex, construct a new Middle School, and renovate the Mitchell, Hillside and Newman elementary schools.

The Public Facilities Department has requested funding for other school-related projects, including: a $\$ 1,710,000$ request to rehabilitate school parking lots at Newman, Pollard, Hillside and Mitchell, and $\$ 217,000$ to continue maintenance/repairs at school and Town buildings. The Finance Committee preliminarily supports full funding for the maintenance/repair program.

In conclusion, although our excellent schools offer numerous examples of great achievement, this letter is limited to budgetary matters. Evidence of our high performing school system is provided at the end of this document, and was presented in detail in the 2006 Performance Report, which was mailed to every home this past fall. If you wish to learn more about Needham Public Schools, its programs and accomplishments, please visit our web site at: www.needham.k12.ma.us.

We appreciate the continued support of the Town's committees, boards and citizens, as well as the efforts of the School Department staff in preparing the budget, and we ask for your support at Town Meeting.

Sincerely,

Marianne Cooley
Chairman '07
Needham School Committee

## Budget Summary Information

## Revenue Summary:



| School Revenue | FY06 <br> Actual | FY07 <br> Amended | FYO8 <br> Balanced | \$ Inc/(Dec) <br> Over FY07 | $\begin{gathered} \% \\ \text { Inc/(Dec) } \end{gathered}$ | $\begin{gathered} \% \\ \text { Total } \\ \hline \end{gathered}$ | FY08 Override | \$ Inc/(Dec) <br> Over FYO7 | $\begin{gathered} \% \\ \operatorname{lnc} /(\mathrm{Dec}) \end{gathered}$ | $\begin{gathered} \% \\ \text { Total } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Other Town Revenue | 31,671,635 | 33,718,267 | 34,866,606 | 1,148,339 | 3.4\% | 87.6\% | 35,864,276 | 2,146,009 | 6.4\% | 87.9\% |
| Trans. Chapter 71 | - | - | - | - | 0.0\% | 0.0\% |  | - | 0.0\% | 0.0\% |
| Charter School (1) | $(6,702)$ | $(7,959)$ | $(31,083)$ | $(23,124)$ | 290.5\% | -0.1\% | $(31,083)$ | $(23,124)$ | 290.5\% | -0.1\% |
| Special Education (2) | $(13,800)$ | $(18,770)$ | $(12,873)$ | 5,897 | -31.4\% | 0.0\% | $(12,873)$ | 5,897 | -31.4\% | 0.0\% |
| Educ. Chapter 70 (3) | 3,838,948 | 4,366,273 | 4,979,538 | 613,265 | 14.0\% | 12.5\% | 4,979,538 | 613,265 | 14.0\% | 12.2\% |
| Totals | 35,490,081 | 38,057,811 | 39,802,188 | 1,744,377 | 4.6\% | 100.0\% | 40,799,858 | 2,742,047 | 7.2\% | 100.0\% |

(1) Charter School Tuition Reimbursement Net Assessment. Source: Department of Revenue Cherry Sheets
(2) Tuition Assessment to Mass Hospital School.
(3) Chapter 70 Excludes School Construction Chapter 645; Chapter 511; METCO \& School Lunch Reimbursement. Excludes Circuit Breaker

School Department revenues for FY08 reflect Chapter 70 Education Reform Revenue, and the continued elimination of Chapter 71 School Transportation Reimbursement funds. Eighty-eight percent of the $\$ 39,802,188$ recommended budget increase is funded by local revenue, including property taxes and other Town receipts.

## Trends in School Budget Revenue:

Following several difficult budget years, the FY07 and FY08 budgets show a modest improvement in the state funding picture for education in Needham. In FY03, Needham's state aid allocation was substantially reduced, increasing the percentage of the budget funded by local taxpayers. In FY07, the state revised its Chapter 70 funding formula to provide additional funding to communities like Needham, where enrollments are growing, or where local funds comprise more than $82.5 \%$ of the foundation budget. (In FY06, Needham funded $97.3 \%$ of its Foundation Budget requirement.) The revised formula caps the local funding share at $82.5 \%$, and guarantees minimum state aid of $17.5 \%$ of the foundation budget amount, phased over a fiveyear period. As a result, Needham received $\$ 527,325$ in additional 'down payment' state aid in FY07, representing one fifth of the guaranteed 'phase in' amount.

The Governor's FY08 budget effectively continues the funding formula implemented last year (with some modifications, including an increase in the FY08 phase in amount to $30 \%$ ), but has slowed progress toward implementing the phase in goals, by funding the allotments at only $47 \%$, due to the state's funding situation. Needham's preliminary aid calculation for FY08 is $\$ 4,979,538$ (excluding assessments,) an increase of $\$ 613,265$ from FY07. These additional revenues include $\$ 299,423$ in formula aid (based on rising enrollments), plus $\$ 313,843$ in additional 'down payment' aid. The amount of State aid the legislature ultimately approves may vary, based on the legislature's review of the Governor's budget proposal.


Additionally, the state has continued its commitment to provide funding for special education costs, which can vary dramatically, particularly when students move in and out of the district, or their needs change. In FY08, for instance, the average cost of a day placement is expected to be $\$ 47,700$ per student; the average residential placement is anticipated to be $\$ 142,100$ per student.

In FY04 the "Circuit Breaker" program was voted by the State Legislature, replacing the former "50/50" program, which reimbursed districts for $50 \%$ of the cost of special education students in residential placements. The purpose of the Circuit Breaker program was to help districts pay for unexpected increases in special education costs, during the year in which the increase occurred, and provide more state funding for special education expenses. Under the new program, districts are reimbursed for a percentage of individual student costs exceeding a four-times-the-foundation-budget amount calculated by the State. In FY08, the statewide foundation budget amount is $\$ 8,425$, so the Circuit Breaker threshold is $\$ 33,700$. The formula voted by the State Legislature calls for districts to receive $75 \%$ of their costs exceeding the four-times-the-foundation-budget threshold. However, because Circuit Breaker reimbursements are subject to appropriation, the actual percentage of reimbursement has varied. In FY04, the State reimbursed districts at $35 \%$; in FY05 and FY06, the program was fully-funded at $75 \%$; in FY07, committed funding is $72 \%$, although the State may supplement these funds at the end of the year; in FY07, $72 \%$ state funding is again assumed, based upon budget information from the State Department of Education. In addition, the program
changed in FY05 from a current year 'circuit breaker' to a reimbursement program, based on prior year expenditures.

As evident from the chart on the chart below, state funding for special education tuitions has increased from $26 \%$ in FY03 (under the $50 / 50$ program) to $36 \%$ in FY08 (under the Circuit Breaker program.) The largest amount of state funding occurred in FY05 and FY06, when the legislature fully-funded the Circuit Breaker program. In FY07 and FY08, reimbursement rates of $72 \%$ (FY07) and $72 \%$ (FY08) are anticipated, although the State may be able to supplement these funds if surplus appropriation remains at the end of the year, after all reimbursement claims have been paid.

## State/Local Funding for SPED Tuitions: FY03-FY08



## Expenditure Summary:

## FY08 School Committee Balanced Budget Reque \$39,802,188



FY08 School Committee Override Budget Request \$40,799,858


| School Budget | FY06 | FY07 | FY08 | \$ Inc/(Dec) | \% | \% | FY08 | \$ Inc/(Dec) | \% | \% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Expenditures | Actual | Amended | SC Balanced | Over FY07 | $\underline{\mathrm{lnc} /(\mathrm{Dec})}$ | FY08 TL | Override | Over FY07 | $\underline{\mathrm{lnc} /(\mathrm{Dec})}$ | FY08 TL |
| Salaries | 31,855,919 | 33,589,270 | 34,558,742 | 969,472 | 2.89\% | 86.83\% | 35,554,411 | 1,965,141 | 5.85\% | 87.14\% |
| Purchase of Service | 2,686,255 | 3,297,616 | 4,211,377 | 913,761 | 27.71\% | 10.58\% | 4,211,377 | 913,761 | 27.71\% | 10.32\% |
| Expenses | 926,975 | 1,158,625 | 1,032,072 | $(126,553)$ | -10.92\% | 2.59\% | 1,034,072 | $(124,553)$ | -10.75\% | 2.53\% |
| Capital Outlay | 20,936 | 12,300 | - | $(12,300)$ | -100.00\% | 0.00\% | - | $(12,300)$ | -100.00\% | 0.00\% |
| Totals | 35,490,081 | 38,057,811 | 39,802,188 | 1,744,377 | 4.58\% | 100.00\% | 40,799,858 | 2,742,047 | 7.20\% | 100.00\% |

Recommended School Committee expenditures for FY08 total $\$ 39,802,188$, and represent a $\$ 1,744,377$ ( $4.6 \%$ ) increase over the FY07 adopted budget of $\$ 38,057,811$. Salaries account for about $87 \%$ of the total budget pie, while purchase of service and expense accounts total $11 \%$ and $3 \%$, respectively. Salary expenses increase by $\$ 0.97$ million ( $2.9 \%$ ), generally reflecting the impact of contractual salary obligations. The additional cost of new positions added to meet special education and other requirements was essentially offset by reductions to other teaching staff and support positions, to balance the budget. Contractual obligations and mandated programs increase purchase of service accounts by $\$ 0.91$ million, in the areas of special education, regular transportation and legal services. The FY08 budget fully-funds special education tuitions, which had been pre-purchased in FY07 using FY06 budget funds. Expense accounts decrease by a net $\$ 126,553$, representing a $15 \%$ reduction in District-wide supply accounts, to balance the budget. Capital accounts are reduced by $\$ 12,300(100 \%)$, reflecting the transfer of FY07 funds from software acquisition to maintenance.

The cost of educating children within the Public Schools represents 41\% of the Town's total operating budget for FY08 of $\$ 97.3$ million.

## Expenditure Breakout by Functional Area \& Department:

FY08 School Committee Balanced Budget Request \$39,802,188


FY08 School Committee Override Budget Request \$40,799,858


| Functional Area/ Department | FY06 Actuals | FY07 <br> Amended Budget | FYO8 SC Balanced | $\begin{aligned} & \$ \operatorname{lnc} /(\mathrm{Dec}) \\ & \text { Over FYO7 } \end{aligned}$ | $\begin{gathered} \% \\ \text { Inc/ (Dec) } \end{gathered}$ | $\begin{gathered} \% \\ \text { FY08 TL } \end{gathered}$ | FYO8 Override | $\begin{aligned} & \$ \mathrm{Inc} /(\mathrm{Dec}) \\ & \text { Over FYO7 } \end{aligned}$ | $\begin{gathered} \% \\ \text { Inc/ (Dec) } \end{gathered}$ | $\begin{gathered} \% \\ \text { FY08 TL } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| General Administration |  |  |  |  |  |  |  |  |  |  |
| School Committee | 212,590 | 125,000 | 174,900 | 49,900 | 39.9\% | 0.4\% | 174,900 | 49,900 | 39.9\% | 0.4\% |
| Superintendent | 244,525 | 184,402 | 223,200 | 38,798 | 21.0\% | 0.6\% | 223,200 | 38,798 | 21.0\% | 0.5\% |
| Financial Operations | 241,149 | 272,629 | 292,295 | 19,666 | 7.2\% | 0.7\% | 292,295 | 19,666 | 7.2\% | 0.7\% |
| Lane Changes/Sick Buy Back | - | 308,424 | 243,450 | $(64,974)$ | -21.1\% | 0.6\% | 243,450 | $(64,974)$ | -21.1\% | 0.6\% |
| Maintenance | - | - | - | - | 0.0\% | 0.0\% | - | - | 0.0\% | 0.0\% |
| Staff 504 Compliance | 1,199 | 5,000 | 4,250 | (750) | -15.0\% | 0.0\% | 4,250 | (750) | -15.0\% | 0.0\% |
| Personnel Resources | 277,151 | 245,206 | 285,882 | 40,676 | 16.6\% | 0.7\% | 285,882 | 40,676 | 16.6\% | 0.7\% |
| EAP | 8,000 | 9,000 | 9,000 | - | 0.0\% | 0.0\% | 9,000 | - | 0.0\% | 0.0\% |
| Student Development | 173,584 | 176,958 | 174,851 | $(2,107)$ | -1.2\% | 0.4\% | 174,851 | $(2,107)$ | -1.2\% | 0.4\% |
| Program Development | 165,853 | 166,468 | 173,403 | 6,935 | 4.2\% | 0.4\% | 173,403 | 6,935 | 4.2\% | 0.4\% |
| External Funding | 15,824 | 18,471 | 19,469 | 998 | 5.4\% | 0.0\% | 19,469 | 998 | 5.4\% | 0.0\% |
| Subtotal | 1,339,875 | 1,511,558 | 1,600,700 | 89,142 | 5.9\% | 4.0\% | 1,600,700 | 89,142 | 5.9\% | 3.9\% |
| Transportation |  |  |  |  |  |  |  |  |  |  |
| Transportation | 851,974 | 880,946 | 1,087,413 | 206,467 | 23.4\% | 2.7\% | 1,087,413 | 206,467 | 23.4\% | 2.7\% |
| Subtotal | 851,974 | 880,946 | 1,087,413 | 206,467 | 23.4\% | 2.7\% | 1,087,413 | 206,467 | 23.4\% | 2.7\% |
| Other General Services |  |  |  |  |  |  |  |  |  |  |
| Curriculum Development | 3,854 | 10,200 | 81,468 | 71,268 | 698.7\% | 0.2\% | 116,466 | 106,266 | 1041.8\% | 0.3\% |
| Reading | 452,411 | 491,286 | 561,355 | 70,069 | 14.3\% | 1.4\% | 561,355 | 70,069 | 14.3\% | 1.4\% |
| Professional Development | 445,541 | 363,812 | 363,646 | (166) | 0.0\% | 0.9\% | 363,646 | (166) | 0.0\% | 0.9\% |
| Substitutes | 235,351 | 424,470 | 428,106 | 3,636 | 0.9\% | 1.1\% | 428,106 | 3,636 | 0.9\% | 1.0\% |
| General Services | 71,006 | 135,431 | 211,361 | 75,930 | 56.1\% | 0.5\% | 211,361 | 75,930 | 56.1\% | 0.5\% |
| Collaboratives - Tuition \& Dues | - | - | - | - | 0.0\% | 0.0\% | - | - | 0.0\% | 0.0\% |
| Science Center | 227,489 | - | 164,730 | 164,730 | 0.0\% | 0.4\% | 164,730 | 164,730 | 0.0\% | 0.4\% |
| Vocational Education | - | - | - | - | 0.0\% | 0.0\% | - | - | 0.0\% | 0.0\% |
| Administrative Technology | 238,271 | 277,865 | 278,349 | 484 | 0.2\% | 0.7\% | 278,349 | 484 | 0.2\% | 0.7\% |
| Production Center | 93,920 | 108,799 | 110,976 | 2,177 | 2.0\% | 0.3\% | 110,976 | 2,177 | 2.0\% | 0.3\% |
| Subtotal | 1,767,843 | 1,811,863 | 2,199,991 | 388,128 | 21.4\% | 5.5\% | 2,234,989 | 423,126 | 23.4\% | 5.5\% |
| K-12 Regular Instruction |  |  |  |  |  |  |  |  |  |  |
| Broadmeadow Elementary | 1,590,941 | 1,840,722 | 1,857,242 | 16,520 | 0.9\% | 4.7\% | 1,908,479 | 67,757 | 3.7\% | 4.7\% |
| Eliot Elementary | 1,156,406 | 1,198,608 | 1,164,591 | $(34,017)$ | -2.8\% | 2.9\% | 1,164,591 | $(34,017)$ | -2.8\% | 2.9\% |
| Hillside Elementary | 1,382,237 | 1,459,864 | 1,459,211 | (653) | 0.0\% | 3.7\% | 1,510,448 | 50,584 | 3.5\% | 3.7\% |
| Mitchell Elementary | 1,569,682 | 1,613,046 | 1,616,641 | 3,595 | 0.2\% | 4.1\% | 1,616,641 | 3,595 | 0.2\% | 4.0\% |
| Newman Elementary | 2,139,799 | 2,361,663 | 2,323,645 | $(38,018)$ | -1.6\% | 5.8\% | 2,374,882 | 13,219 | 0.6\% | 5.8\% |
| Elementary Faculty | - | - | - | - | 0.0\% | 0.0\% | - | - | 0.0\% | 0.0\% |
| Subtotal Elementary | 7,839,065 | 8,473,903 | 8,421,330 | $(52,573)$ | -0.6\% | 21.2\% | 8,575,041 | 101,138 | 1.2\% | 21.0\% |

(Continued on next page.)

## Expenditure Breakout by Functional Area \& Department (continued):

| Functional Area/ Department | FY06 Actuals | FY07 <br> Amended Budget | $\begin{gathered} \text { FY08 } \\ \text { SC Balanced } \end{gathered}$ | \$ Inc/(Dec) Over FY07 | $\begin{gathered} \% \\ \operatorname{lnc} /{ }^{\%} \text { (Dec) } \end{gathered}$ | $\begin{gathered} \% \\ \text { FYO8 TL } \end{gathered}$ | FY08 <br> Override | $\$ \operatorname{Inc} /(\mathrm{Dec})$ Over FYO7 | $\begin{gathered} \% \\ \operatorname{lnc} / \text { (Dec) } \end{gathered}$ | $\begin{gathered} \% \\ \text { FY08 TL } \\ \hline \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Pollard Middle School | 3,513,739 | 3,496,357 | 3,493,253 | $(3,104)$ | -0.1\% | 8.8\% | 3,693,253 | 196,896 | 5.6\% | 9.1\% |
| High School | 5,212,412 | 5,508,393 | 5,342,822 | $(165,571)$ | -3.0\% | 13.4\% | 5,697,957 | 189,564 | 3.4\% | 14.0\% |
| Subtotal Pollard MS/NHS | 8,726,151 | 9,004,750 | 8,836,075 | $(168,675)$ | -1.9\% | 22.2\% | 9,391,210 | 386,460 | 4.3\% | 23.0\% |
| Grand Total K-12 Regular Inst. | 16,565,216 | 17,478,653 | 17,257,405 | $(221,248)$ | -1.3\% | 43.4\% | 17,966,251 | 487,598 | 2.8\% | 44.0\% |
| Guidance \& Psychology |  |  |  |  |  |  |  |  |  |  |
| Guidance | 1,493,141 | 1,522,500 | 1,595,978 | 73,478 | 4.8\% | 4.0\% | 1,671,055 | 148,555 | 9.8\% | 4.1\% |
| Psychology | 204,044 | 233,851 | 273,748 | 39,897 | 17.1\% | 0.7\% | 273,748 | 39,897 | 17.1\% | 0.7\% |
| Subtotal | 1,697,185 | 1,756,351 | 1,869,726 | 113,375 | 6.5\% | 4.7\% | 1,944,803 | 188,452 | 10.7\% | 4.8\% |
| Health Services |  |  |  |  |  |  |  |  |  |  |
| Health/Nursing | 516,575 | 505,481 | 617,500 | 112,019 | 22.2\% | 1.6\% | 617,500 | 112,019 | 22.2\% | 1.5\% |
| Subtotal | 516,575 | 505,481 | 617,500 | 112,019 | 22.2\% | 1.6\% | 617,500 | 112,019 | 22.2\% | 1.5\% |
| K-12 SPED Instruction |  |  |  |  |  |  |  |  |  |  |
| Subtotal | 5,616,824 | 6,322,473 | 6,498,608 | 176,135 | 2.8\% | 16.3\% | 6,498,608 | 176,135 | 2.8\% | 15.9\% |
| SPED Out of District Tuition |  |  |  |  |  |  |  |  |  |  |
| Collaborative | 371,194 | 259,462 | 143,038 | $(116,424)$ | -44.9\% | 0.4\% | 143,038 | $(116,424)$ | -44.9\% | 0.4\% |
| Mass Public | 51,626 | 70,924 | 232,049 | 161,125 | 227.2\% | 0.6\% | 232,049 | 161,125 | 227.2\% | 0.6\% |
| Private Schools | 730,816 | 957,840 | 1,114,126 | 156,286 | 16.3\% | 2.8\% | 1,114,126 | 156,286 | 16.3\% | 2.7\% |
| SPED Out-of-State | - | 455,702 | 889,763 | 434,061 | 95.3\% | 2.2\% | 889,763 | 434,061 | 95.3\% | 2.2\% |
| Subtotal | 1,153,636 | 1,743,928 | 2,378,976 | 635,048 | 36.4\% | 6.0\% | 2,378,976 | 635,048 | 36.4\% | 5.8\% |
| Other Student Services |  |  |  |  |  |  |  |  |  |  |
| K-12 Student 504 Compliance | 38,455 | 61,900 | 60,556 | $(1,344)$ | -2.2\% | 0.2\% | 60,556 | $(1,344)$ | -2.2\% | 0.1\% |
| Attendance | 7,362 | 3,387 | 3,122 | (265) | -7.8\% | 0.0\% | 3,122 | (265) | -7.8\% | 0.0\% |
| Subtotal | 45,817 | 65,287 | 63,678 | $(1,609)$ | -2.5\% | 0.2\% | 63,678 | $(1,609)$ | -2.5\% | 0.2\% |
| Technology \& Media |  |  |  |  |  |  |  |  |  |  |
| Computer Education | 710,536 | 835,465 | 837,904 | 2,439 | 0.3\% | 2.1\% | 886,652 | 51,187 | 6.1\% | 2.2\% |
| Media Services | 936,489 | 913,717 | 893,512 | $(20,205)$ | -2.2\% | 2.2\% | 923,512 | 9,795 | 1.1\% | 2.3\% |
| Subtotal | 1,647,025 | 1,749,182 | 1,731,416 | $(17,766)$ | -1.0\% | 4.4\% | 1,810,164 | 60,982 | 3.5\% | 4.4\% |
| Physical Education \& Health |  |  |  |  |  |  |  |  |  |  |
| Health Education | $1,019,672$ 100,202 | $\begin{array}{r}1,058,483 \\ 105,048 \\ \hline\end{array}$ | $1,077,922$ 81,506 | 19,439 $(23,542)$ | -22.4\% | 2.7\% | $1,127,922$ 81,506 | 69,439 $(23,542)$ | - $\begin{array}{r}62.6 \% \\ \hline\end{array}$ | 2.8\% |
| K-12 Health \& Phys Education | 80,062 | 130,255 | 133,303 | 3,048 | 2.3\% | 0.3\% | 133,303 | 3,048 | 2.3\% | 0.3\% |
| Subtotal | 1,199,936 | 1,293,786 | 1,292,731 | $(1,055)$ | -0.1\% | 3.2\% | 1,342,731 | 48,945 | 3.8\% | 3.3\% |
| Fine \& Performing Arts |  |  |  |  |  |  |  |  |  |  |
| Fine Arts (Art) | 918,116 | 971,409 | 976,677 | 5,268 | 0.5\% | 2.5\% | 986,677 | 15,268 | 1.6\% | 2.4\% |
| Performing Arts (Music) | 684,880 | 690,841 | 702,692 | 11,851 | 1.7\% | 1.8\% | 742,692 | 51,851 | 7.5\% | 1.8\% |
| K-12 Fine \& Performing Arts | 107,647 | 117,814 | 124,274 | 6,460 | 5.5\% | 0.3\% | 124,274 | 6,460 | 5.5\% | 0.3\% |
| Subtotal | 1,710,643 | 1,780,064 | 1,803,643 | 23,579 | 1.3\% | 4.5\% | 1,853,643 | 73,579 | 4.1\% | 4.5\% |
| World Languages |  |  |  |  |  |  |  |  |  |  |
| English Language Learners (ELL) | 119,830 | 56,287 | 115,738 | 59,451 | 105.6\% | 0.3\% | 115,738 | 59,451 | 105.6\% | 0.3\% |
| World Languages | 1,257,702 | 1,101,952 | 1,284,666 | 182,714 | 16.6\% | 3.2\% | 1,284,666 | 182,714 | 16.6\% | 3.1\% |
| Subtotal | 1,377,532 | 1,158,239 | 1,400,404 | 242,165 | 20.9\% | 3.5\% | 1,400,404 | 242,165 | 20.9\% | 3.4\% |
| GRAND TOTAL | 35,490,081 | 38,057,811 | 39,802,188 | 1,744,377 | 4.6\% | 100.0\% | 40,799,858 | 2,742,047 | 7.2\% | 100.0\% |

## Expenditure Breakout by Line Item:

| Category/ Line Item | FY06 <br> Actuals | FYO7 <br> Amended Budget | $\begin{gathered} \text { FY08 } \\ \text { SC Balanced } \\ \hline \end{gathered}$ | $\begin{aligned} & \$ \mathrm{Inc} /(\mathrm{Dec}) \\ & \text { Over FYO7 } \end{aligned}$ | $\begin{gathered} \% \\ \mathrm{Inc} /(\mathrm{Dec}) \end{gathered}$ | $\begin{gathered} \% \\ \text { FY08 TL } \\ \hline \end{gathered}$ | FY08 Override | \$ Inc/(Dec) <br> Over FYO7 | $\begin{gathered} \% \\ \mathrm{Inc} /(\mathrm{Dec}) \end{gathered}$ | $\begin{gathered} \% \\ \text { FYO8 TL } \\ \hline \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Salaries: |  |  |  |  |  |  |  |  |  |  |
| Salaries | 31,855,919 | 33,589,270 | 34,558,742 | 969,472 | 2.89\% | 86.83\% | 35,554,411 | 1,965,141 | 5.85\% | 87.14\% |
| Subtotal | 31,855,919 | 33,589,270 | 34,558,742 | 969,472 | 2.89\% | 86.83\% | 35,554,411 | 1,965,141 | 5.85\% | 87.14\% |
| Purchase of Service: |  |  |  |  |  |  |  |  |  |  |
| Utility Services | - | - | - | - | 0.00\% | 0.00\% | - | - | 0.00\% | 0.00\% |
| Repairs \& Maint. | 120,825.00 | 202,533 | 214,553 | 12,020 | 5.93\% | 0.54\% | 214,553 | 12,020 | 5.93\% | 0.53\% |
| Rental \& Lease | 10,335 | - | - | - | 0.00\% | 0.00\% | - | - | 0.00\% | 0.00\% |
| Professional \& Tech. | 376,107 | 373,928 | 432,578 | 58,650 | 15.68\% | 1.09\% | 432,578 | 58,650 | 15.68\% | 1.06\% |
| Advertising | - | 19,000 | 24,000 | 5,000 | 26.32\% | 0.06\% | 24,000 | 5,000 | 26.32\% | 0.06\% |
| Tuition | 1,165,827 | 1,793,428 | 2,428,476 | 635,048 | 35.41\% | 6.10\% | 2,428,476 | 635,048 | 35.41\% | 5.95\% |
| Transportation | 776,251 | 804,016 | 999,759 | 195,743 | 24.35\% | 2.51\% | 999,759 | 195,743 | 24.35\% | 2.45\% |
| Printing \& Binding | 38,914 | 17,644 | 17,644 | - | 0.00\% | 0.04\% | 17,644 | - | 0.00\% | 0.04\% |
| Mail/Postage | 22,762 | 42,160 | 42,160 | - | 0.00\% | 0.11\% | 42,160 | - | 0.00\% | 0.10\% |
| Other Services | 175,234 | 44,907 | 52,207 | 7,300 | 16.26\% | 0.13\% | 52,207 | 7,300 | 16.26\% | 0.13\% |
| Subtotal | 2,686,255 | 3,297,616 | 4,211,377 | 913,761 | 27.71\% | 10.58\% | 4,211,377 | 913,761 | 27.71\% | 10.32\% |
| Expenses: |  |  |  |  |  |  |  |  |  |  |
| Office Supplies | 45,641 | 70,793 | 57,101 | $(13,692)$ | -19.34\% | 0.14\% | 57,101 | $(13,692)$ | -19.34\% | 0.14\% |
| Textbooks/ Workbooks | 142,899 | 231,653 | 186,135 | $(45,518)$ | -19.65\% | 0.47\% | 186,135 | $(45,518)$ | -19.65\% | 0.46\% |
| Instructional Classroom Refere | 64,780 | 59,525 | 67,225 | 7,700 | 12.94\% | 0.17\% | 67,225 | 7,700 | 12.94\% | 0.16\% |
| Testing Supplies | 8,160 | 9,139 | 8,210 | (929) | -10.17\% | 0.02\% | 8,210 | (929) | -10.17\% | 0.02\% |
| Educational Supplies | 323,518 | 392,972 | 363,405 | $(29,567)$ | -7.52\% | 0.91\% | 365,055 | $(27,917)$ | -7.10\% | 0.89\% |
| Medical \& Surgical Supplies | 4,833 | 6,903 | 5,868 | $(1,035)$ | -14.99\% | 0.01\% | 5,868 | $(1,035)$ | -14.99\% | 0.01\% |
| Instructional Sofware | 35,305 | 59,188 | 57,956 | $(1,232)$ | -2.08\% | 0.15\% | 57,956 | $(1,232)$ | -2.08\% | 0.14\% |
| Instructional Technology | 7,031 | 11,751 | 11,751 | - | 0.00\% | 0.03\% | 11,751 | - | 0.00\% | 0.03\% |
| Instructional Hardware | 57,756 | 57,275 | 40,275 | $(17,000)$ | -29.68\% | 0.10\% | 40,275 | $(17,000)$ | -29.68\% | 0.10\% |
| Instructional Equipment | 79,338 | 84,672 | 65,271 | $(19,401)$ | -22.91\% | 0.16\% | 65,271 | $(19,401)$ | -22.91\% | 0.16\% |
| Other Supplies | 60 | 150 | 127 | (23) | -15.33\% | 0.00\% | 127 | (23) | -15.33\% | 0.00\% |
| Travel/Conferences | 55,242 | 62,465 | 62,061 | (404) | -0.65\% | 0.16\% | 62,411 | (54) | -0.09\% | 0.15\% |
| Dues/Memberships | 30,622 | 75,097 | 75,793 | 696 | 0.93\% | 0.19\% | 75,793 | 696 | 0.93\% | 0.19\% |
| Other Expenses | 71,790 | 37,042 | 30,894 | $(6,148)$ | -16.60\% | 0.08\% | 30,894 | $(6,148)$ | -16.60\% | 0.08\% |
| Subtotal | 926,975 | 1,158,625 | 1,032,072 | $(126,553)$ | -10.92\% | 2.59\% | 1,034,072 | $(124,553)$ | -10.75\% | 2.53\% |
| Capital Outlay |  |  |  |  |  |  |  |  |  |  |
| New/Repl. Equipment | 20,936 | 12,300 | - | $(12,300)$ | -100.00\% | 0.00\% | - | $(12,300)$ | -100.00\% | 0.00\% |
| Subtotal | 20,936 | 12,300 | - | $(12,300)$ | -100.00\% | 0.00\% | - | $(12,300)$ | -100.00\% | 0.00\% |
| GRAND TOTAL | 35,490,081 | 38,057,811 | 39,802,188 | 1,744,377 | 4.58\% | 100.00\% | 40,799,858 | 2,742,047 | 7.20\% | 100.00\% |

## Trends in School Budget Expenditures:

Since FY98, the Town Meeting-approved school operating budget has grown from $\$ 24.5$ million to $\$ 39.8$ million in FY08, an increase of $\$ 15.3$ million ( $62 \%$.) Nearly all of this increase is attributed to the combined impact of inflation and growth, rather than new programs and services. Since FY98, inflation has increased by $39.8 \%$, and enrollments have increased by $18.6 \%$ ( 806 students.) The chart below illustrates the portion of operating budget increases since FY98 that are due to inflation and growth.

FY98-08 Needham School Operating Budget


> Source: Annual Town Meeting Budgets FY98-08, Needham Public Schools. Excludes Grants, Revolving Funds and Town Indirect Expenses. October 1 School Enrollments, Needham Public Schools Superintendent's Office Boston Area CPI-W for Urban Wage Earners \& Clerical Workers, July-July, FY98=100, US Department of Labor, Bureau of Labor Statistics

Most of the enrollment growth since FY98 has occurred during the past five years. Since FY03, enrollment has increased by 498 students, or $11 \%$ (based on projected FY08 enrollment of 5,135, including preschool and out-of-district students.) This is the equivalent of adding a new elementary school-sized school-aged population. Over the next ten years, enrollment growth is expected to slow somewhat, to approximately $1.1 \%$ per year. However, new development, which expands the affordable housing stock, may accelerate the rate of enrollment growth beyond this estimate. More information on Needham enrollment projections is found in the Performance and Statistical Data, at the end of this budget book.

Looking more closely at per pupil expenditures, the amount of real spending per pupil from the school operating budget has declined slightly over the past ten years. As evident from the chart on the next page, in FY98, budgeted per pupil expenditures (excluding grants, revolving and Town indirect costs) equaled $\$ 5,657$. By FY08, the inflation adjusted per pupil expenditure had decreased to $\$ 5,546$.

## FY98-08 Needham Budgeted Per Pupil Expenditures



Source: Same as above.
Inflation and enrollments are only part of the expenditure story, however. Contractual increases and program mandates are consuming increasing portions of new budget revenues, forcing the School Committee to make difficult choices to balance the budget. Over the past five years, these choices have included cutting other areas of the budget in order to fund contractual/mandated expenses and address enrollment growth, and seeking additional funding from taxpayers in the form of override budget requests.

The chart below identifies how new school revenues, allocated during the budget process, have been allocated, and quantifies the offsetting reductions which have been made to balance the budget. A major challenge for the School Committee is to sustain the educational resources of the School Department, given growing school-age populations and increasing mandates.

| BALANCED SCHOOL BUDGET NEW REVENUE | $\begin{gathered} \text { FY } \\ 2003 \end{gathered}$ | $\begin{gathered} \text { FY } \\ 2004(1) \end{gathered}$ | $\begin{gathered} \text { FY } \\ 2005 \end{gathered}$ | $\begin{gathered} \text { FY } \\ 2006 \end{gathered}$ | $\begin{gathered} \text { FY } \\ 2007(2) \end{gathered}$ | $\begin{gathered} \text { FY } \\ 2008 \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| New School Revenues | 1,579,253 | - | 562,365 | 1,749,868 | 1,451,773 | 1,744,377 |
| Contracts and Mandates | 1,395,254 | 1,655,566 | 892,724 | 1,509,206 | 2,458,728 | 2,085,959 |
| Enrollment Increases/ Program Enhancements | 184,000 | 202,863 | 298,282 | 489,640 | 555,932 | 656,010 |
| Reductions to Existing Budget | - | $(1,858,429)$ | $(628,641)$ | $(248,979)$ | $(1,562,886)$ | $(997,592)$ |
| Total | 1,579,254 | - | 562,365 | 1,749,867 | 1,451,774 | 1,744,377 |
| Override | - | 2,009,318 | - | - | 1,476,017 | 1,128,670 |
| Override FTE's | - | 33.06 | - | - | 21.45 | 18.80 |

## Summary of FYo8 Budget Changes:

| FY08 School Committee Recommended Budget | Balanced Budget (No Override) |  | Override <br> Increase |  | Override Budget Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | \$ | FTE | \$ | FTE | \$ | FTE |
| FY07 Town Meeting Approved Budget | 38,057,811 | 542.66 | - | - | 38,057,811 | 542.66 |
| New Funding Requests: |  |  |  |  | - | - |
| New Mandated/ Contractual Budget Requests |  |  |  |  |  | - |
| Contractual Salary Increases | 956,665 | 1.77 |  |  | 956,665 | 1.77 |
| SPED Tuition Increases | 635,048 |  |  |  | 635,048 | - |
| SPED Transportation Contractual Increase | 98,407 |  |  |  | 98,407 | - |
| SPED New Positions for IEP's/504 Accom. | 235,674 | 5.11 |  |  | 235,674 | 5.11 |
| ELL New Positions \& Supplies | 56,560 | 1.10 |  |  | 56,560 | 1.10 |
| Regular Transportation Contractual Increase | 35,436 |  |  |  | 35,436 | - |
| School Physician Contractual Increase | 1,500 |  |  |  | 1,500 | - |
| Legal Services Contractual Increase | 52,150 | - | - | - | 52,150 | - |
| Subtotal | 2,071,440 | 7.98 | - | - | 2,071,440 | 7.98 |
|  |  |  |  |  | - | - |
| New Enrollment/Program Enhancement Budget Requests: |  |  |  |  | - | - |
| Student Services: |  |  |  |  | - | - |
| Guidance Counselor for Broadmeadow SLC Program | 20,200 | 0.40 |  |  | 20,200 | 0.40 |
| Elementary Psychologist | 25,000 | 0.50 |  |  | 25,000 | 0.50 |
| Restore Middle School Guidance Counselor (Cut FY07) | - |  | 20,530 | 0.40 | 20,530 | 0.40 |
| Convert High School Program Specialist to Guidance Counselor | - |  | 16,030 | 0.23 | 16,030 | 0.23 |
| Newman/Pollard Nurse (Cut FY07) | 50,000 | 1.00 |  |  | 50,000 | 1.00 |
| Fee-Based Transportation Program Subsidy (Fee \$350 to \$375) | 65,000 |  |  |  | 65,000 | - |
| Increase Transportation Director to Full Time | 6,359 | 0.11 | - | - | 6,359 | 0.11 |
| Subtotal | 166,559 | 2.01 | 36,560 | 0.63 | 203,119 | 2.64 |
|  |  |  |  |  | - | - |
| Enrollment |  |  |  |  | - | - |
| Mitchell Kindergarten Enrollment Teacher | 21,911 | 0.50 |  |  | 21,911 | 0.50 |
| Broadmeadow Grade 4 Enrollment Teacher | 54,000 | 1.00 |  |  | 54,000 | 1.00 |
| Mitchell Grade 3 Enrollment Teacher | 52,800 | 1.00 |  |  | 52,800 | 1.00 |
| Newman Kindergarten Enrollment Teacher | 25,000 | 0.50 |  |  | 25,000 | 0.50 |
| Broadmeadow Reading Teacher | 20,000 | 0.40 |  |  | 20,000 | 0.40 |
| Restore Elementary Media Specialist (Cut FY07) |  |  | 30,000 | 0.60 | 30,000 | 0.60 |
| Restore Middle School Physical Education Teacher (Cut FY07) | - | - | 50,000 | 1.00 | 50,000 | 1.00 |
| Subtotal | 173,711 | 3.40 | 80,000 | 1.60 | 253,711 | 5.00 |
| Program Enhancements |  |  |  |  |  |  |
| Professional Development |  |  | 25,000 |  | 25,000 | - |
| Curriculum Development | 20,000 |  | 10,000 |  | 30,000 | - |
| Restore English Language Arts Instructional Leader (Cut FY07) | 52,750 | 1.00 |  |  | 52,750 | 1.00 |
| Grade 2 \& 3 Fundations Phonics Materials | 28,341 |  |  |  | 28,341 | - |
| Restore Piano Accompanists for Elem/Middle School (Cut FY07) | 6,900 |  |  |  | 6,900 | - |
| Additional Funds for Athletics (Reduce Fee \$285 to \$225) |  |  | 71,000 |  | 71,000 | - |
| Restore Science Center (Cut FY07) | 164,730 | 2.68 |  |  | 164,730 | 2.68 |
| High School TV/Communications Elective Teacher |  |  | 15,000 | 0.30 | 15,000 | 0.30 |
| Expand World Language Director to Full-Time | 25,000 | 0.50 |  |  | 25,000 | 0.50 |
| Supplies/Other Expenses |  |  |  |  | - | - |
| FileMaker Pro Administrative Database Licenses | 4,200 |  |  |  | 4,200 | - |
| Printer Toner, Wax \& Cartridges | 820 |  |  |  | 820 | - |
| District Advertising Expense | 5,000 |  |  |  | 5,000 | - |
| Consultant - Minority Recruitment | 5,000 |  |  |  | 5,000 | - |
| Sony Virtuoso Maintenance Agreement | 3,000 | - | - | - | 3,000 | - |
| Subtotal | 315,741 | 4.18 | 121,000 | 0.30 | 436,741 | 4.48 |
|  |  |  |  |  | - | - |
| Balancing Reductions to Existing Budget |  |  |  |  | - ${ }^{-}$ | - |
| Reduce Supply Accounts by 15\% | $(174,319)$ |  |  |  | $(174,319)$ | - |
| Full-Time High School Media Assistant | $(33,748)$ | (0.77) | 33,748 | 0.77 | - | - |
| Four Full-Time Clerical Support Positions | $(99,940)$ | (3.32) | 72,652 | 2.49 | $(27,288)$ | (0.83) |
| Full-Time Teaching Assistant | $(21,354)$ | (0.74) |  |  | $(21,354)$ | (0.74) |
| Elementary Specialist (Art/Musical) | $(50,000)$ | (1.00) | 50,000 | 1.00 | - | - |
| Elementary Classroom Teachers | $(153,711)$ | (3.00) | 153,711 | 3.00 | - | - |
| Middle School Elective Teachers | $(200,000)$ | (4.00) | 200,000 | 4.00 | - | - |
| High School Elective Teachers | $(250,000)$ | (5.00) | 250,000 | 5.00 | - | - |
| Subtotal | $(983,072)$ | (17.83) | 760,111 | 16.26 | $(222,961)$ | (1.57) |
| Grand Total FY08 Budget Request | 39,802,188 | 542.40 | 997,670 | 18.79 | 40,799,858 | 561.19 |
| \$ Increase Over FY07 | 1,744,377 | (0.26) |  |  | 2,742,047 | 18.53 |
| \% Increase Over FY07 | 4.6\% |  |  |  | 7.2\% |  |
| Plus Town-Wide Costs |  |  |  |  |  |  |
| Benefits |  |  | 131,000 | - | 131,000 | - |
| Grand Total FY08 Override Request |  |  | 1,128,670 | 18.79 | 43,672,905 | 561.19 |

## School Full-Time Equivalent (FTE) Operating Budget Staffing Summary:

| School Budget FTE Summary (Excludes Grants \& Revolving Funds) |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Position Category | FY04 <br> Actual | FY05 Actuals | FYO6 Actuals | FYO7 Budget | FY08 SC Balanced | Inc/(Dec) Over FY07 | FY08 SC Override | $\mathrm{Inc} /(\mathrm{Dec})$ <br> Over FY07 |
| Administrator (1) | 30.89 | 30.55 | 30.25 | 30.75 | 31.25 | 0.50 | 31.25 | 0.50 |
| Teacher (2) | 374.86 | 382.80 | 389.10 | 383.00 | 381.73 | (1.27) | 398.03 | 15.03 |
| Instructional Support (3) | 60.14 | 65.03 | 75.48 | 77.88 | 80.74 | 2.86 | 80.74 | 2.86 |
| Non-Instructional (4) | 53.51 | 53.27 | 53.25 | 51.03 | 48.69 | (2.34) | 51.18 | 0.15 |
| TOTALS | 519.40 | 531.65 | 548.08 | 542.66 | 542.40 | (0.26) | 561.19 | 18.53 |
| (1) Central Administrators, Principals, Assistant Principals, House Administrators, System Directors, Department Chairs. These administrators hire, supervise and evaluate staff and other contracted employees. <br> (2) Staff who provide direct instructional and/or professional services to students and who require certification and/or licenses (e.g., classroom teachers, guidance counselors, psychologists, nurses.) <br> (3) Staff who do not require certification or license, and who support instruction (e.g., special education teaching assistants.) Instructional Support FTE have been recast against the common hourly standard for $1.0 \mathrm{FTE}=1,820$ hours worked per year. <br> (4) Staff who provide secretarial or specialized support for the general operation of a department or entire school system (e.g., secretaries, clerks, school aides, etc.) |  |  |  |  |  |  |  |  |

## Operating Budget Staffing by Department:

|  | Total FY06 <br> Actual |  | Total <br> FY08 <br> Balanced | Total FY08 Override |
| :---: | :---: | :---: | :---: | :---: |
| Administration |  |  |  |  |
| School Committee | - | - | - | - |
| Superintendent | 2.22 | 2.22 | 2.00 | 2.00 |
| Director of Personnel | 4.27 | 4.20 | 4.27 | 4.27 |
| Director of Student Development | 2.00 | 2.00 | 2.00 | 2.00 |
| Director of Program Development | 2.00 | 2.00 | 2.00 | 2.00 |
| Director of Financial Operations | 4.20 | 4.20 | 4.20 | 4.20 |
| Director of External Funding | 0.25 | 0.25 | 0.25 | 0.25 |
| Subtotal Administration | 14.94 | 14.87 | 14.72 | 14.72 |
| General Supplies \& Services |  |  |  |  |
| Professional Development | 2.00 | 1.00 | 2.00 | 2.00 |
| Employee Assistance Program | - | - | - | - |
| Staff 504 Accomodations | - | - | - | - |
| Salary Supplemental | - | - | - | - |
| Sub Callers | - | - | - | - |
| Substitutes | - | - | - | - |
| Curriculum Development | - | - | - | - |
| General Supplies, Services \& Equip | - | - | - | - |
| Production Center/Mail Room | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Technology | 2.87 | 2.87 | 2.87 | 2.87 |
| Transportation | 1.61 | 1.61 | 1.72 | 1.72 |
| Subtotal Gen. Supply \& Svc. | 7.48 | 6.48 | 7.59 | 7.59 |
| Elementary |  |  |  |  |
| Broadmeadow | 28.55 | 30.33 | 30.33 | 31.33 |
| Eliot | 20.19 | 21.12 | 20.74 | 20.74 |
| Hillside | 20.36 | 21.36 | 21.88 | 21.88 |
| Mitchell | 24.73 | 23.68 | 22.88 | 24.38 |
| Newman | 36.41 | 37.38 | 37.22 | 37.72 |
| Subtotal Elementary | 130.24 | 133.87 | 133.05 | 136.05 |

## Staffing Summary by Department (continued):

|  | Total <br> FYO6 <br> Actual | Total FY07 Budget | Total FY08 Balanced | Total FY08 Override |
| :---: | :---: | :---: | :---: | :---: |
| Middle |  |  |  |  |
| Pollard Middle School | 57.32 | 54.34 | 52.35 | 56.35 |
| Subtotal Middle School | 57.32 | 54.34 | 52.35 | 56.35 |
| High School |  |  |  |  |
| Needham High School | 76.52 | 75.58 | 68.95 | 75.67 |
| High School Athletics | 1.91 | 1.91 | 1.91 | 1.91 |
| Subtotal High School | 78.43 | 77.49 | 70.86 | 77.58 |
| Student Services |  |  |  |  |
| Guidance | 22.34 | 21.54 | 22.95 | 24.35 |
| Psychology | 3.00 | 3.50 | 4.00 | 4.00 |
| Nursing | 8.50 | 7.50 | 9.00 | 9.00 |
| Special Education | 116.26 | 122.08 | 126.26 | 126.26 |
| Special Education Tuitions | - | - | - | - |
| Vocational Educaiton | - | - | - | - |
| English Language Learngers (ELL) | 0.80 | - | 1.10 | 1.10 |
| Reading | 7.00 | 7.00 | 7.40 | 7.40 |
| Student 504 Compliance | 0.71 | 1.08 | 1.11 | 1.11 |
| K-12 Attendance | - | - | - | - |
| Subtotal Student Services | 158.61 | 162.70 | 171.82 | 173.22 |
| K-12 Specialist Instruction |  |  |  |  |
| Science Center | 4.23 | - | 2.68 | 2.68 |
| Educational Technology | 11.32 | 12.12 | 11.21 | 12.28 |
| Media Services | 12.04 | 11.44 | 10.76 | 11.56 |
| K-12 Dir. Media \& Tech Services | 1.91 | 1.91 | 1.91 | 1.91 |
| Physical Education | 17.00 | 16.25 | 15.60 | 16.80 |
| Health Education (MS) | 1.50 | 1.50 | 1.00 | 1.00 |
| K-12 Dir. Health \& Phys. Ed. | 1.33 | 1.83 | 1.83 | 1.83 |
| Fine Arts | 15.20 | 15.20 | 14.90 | 14.90 |
| Performing Arts | 12.60 | 11.95 | 10.90 | 11.50 |
| K-12 Dir. Fine \& Perf. Arts | 1.83 | 1.83 | 1.83 | 1.83 |
| World Languages | 21.60 | 18.40 | 18.40 | 18.40 |
| K-12 Dir. World Languages | 0.50 | 0.50 | 1.00 | 1.00 |
| Subtotal K-12 Specialists | 101.06 | 92.93 | 92.02 | 95.69 |
| GRAND TOTAL | 548.08 | 542.68 | 542.41 | 561.20 |

